



## **STURGEON LAKE CREE NATION**

[WWW.STURGEONLAKE.CA](http://WWW.STURGEONLAKE.CA) 780-524-3307 BOX 757 VALLEYVIEW, AB T0H-3N0

# **EMPLOYMENT OPPORTUNITY**

Sturgeon Lake Cree Nation is seeking an individual to fill the full-time permanent position of:

## **Names Sakahikan Atawikamik LTD - Cashier**

You will work alongside a dynamic team to provide an exceptional level of customer service and maintain a safe and efficient operation while adhering to all company policies, procedures, and standards. You will be assisting with opening and closing duties of the gas station and assisting team members when necessary, and any other duties as assigned.

### **Main Responsibilities and Tasks:**

- Greet customers and provide the best customer service.
- Ensure customer service is provided through maintaining a safe and efficient operation while adhering to company policies, procedures, and standards.
- Perform all aspects of stocking and display functions in an efficient and organized manner. Ensure display presentation and proper stock levels in the C-store are maintained.
- Receive and process payments by cash, debit, credit card, gift cards and fleet.
- Make sure that the entire store (outside and inside) is always clean and free of litter, washrooms are always clean and available for staff and customers.

### **Requirements:**

- Cashier, customer service, retail or foodservice experience

**Please submit Cover letter, Resume and References by**

**Tuesday, September 20, 2024**

**By Mail:** Sturgeon Lake Cree Nation

P.O. Box 757

Valleyview, Alberta

T0H 3N0

**By Facsimile:** (780) 524-2711

**By Email:** [employment@sturgeonlake.ca](mailto:employment@sturgeonlake.ca)